



- Post Title:** Educational Psychologist II / Counselling Advisor
- Division:** School & Student Services
- Responsible to:** Head (School & Student Services)
- Job Scope:**
1. To provide professional advice and support for students, parents and educational practitioners (*)
 2. To offer professional services and programmes for students, parents and educational practitioners (*)
 3. To provide support on research studies related to whole-person development and affective education of the gifted (*)
- Main Job Responsibilities:**
1. Initiate efforts and strategies to foster whole-person development of gifted students in the Academy, school and the wider community (*);
 2. Design and lead programmes for students, parents and educational practitioners (e.g. teachers and social workers) to meet the needs of gifted students (*);
 3. Support and advise other divisions on best practices relating to identification and selection procedures for student programmes;
 4. Handle frontline enquiries and referrals from students, parents and educational practitioners (*);
 5. Provide advice and counselling services for gifted children and their families to help solve conflicts and problems in learning and adjustment;
 6. Maintain student records, including special education reports, confidential records, records of services provided, and behavioural data;
 7. Refer students and their families to community agencies for medical, vocational and/or social services;
 8. Report any pertinent information to proper authorities in case of child endangerment, neglect, or abuse;
 9. Advise on and participate in research to address the learning and affective issues related to gifted students (*);
 10. Provide support on research studies, programme effectiveness evaluation and need assessments and analyses, and offer advice to enhance programme quality (*);



11. Develop whole-person development and affective education packages and intervention strategies addressing the needs of students, parents and educational practitioners (*);
12. Work on commissioned projects and support wider activities organised by the Academy;
13. Liaise and collaborate with organizations/ universities in Hong Kong and overseas as appropriate (*);

(*) including both subvented and non-subvented services

Requirements:

- a. A bachelor's degree in Psychology / Counselling / Social Work / Social Science in Counselling or Social Work from a local university or equivalent; preferably plus a Postgraduate Certificate in Education or equivalent;
- b. A master's degree in Counselling / Social Work / Social Science in Counselling or Social Work, with practicum, from a Hong Kong university or equivalent;
- c. At least 4 years of full time relevant post-degree work experience in counselling;
- d. Formal qualifications or training or demonstrable involvement in gifted education will be an advantage;
- e. Good knowledge and experience working with gifted students and their parents and teachers;
- f. Excellent understanding of the Hong Kong education system; good knowledge and strong command in educational research, and a good understanding of statistical analysis;
- g. Excellent communication skills (oral and written) in Chinese and English; ability to speak Putonghua will be preferred;
- h. Proficiency in using a variety of ICT packages (MS Office Applications such as Word, Excel and PowerPoint).

Candidate who is a Hong Kong Registered Psychologist and meeting the requirement stated above will be considered for the post of Educational Psychologist II.



**Terms of
Appointment:**

The successful candidates will be offered a fixed-term contract. Re-appointment will be subject to mutual agreement and good performance. The Academy offers a competitive salary for good candidates. A gratuity payment will be payable upon satisfactory completion of the contract. Fringe benefits include annual leave, medical and dental insurance.

For the protection of children and mentally incapacitated persons, prospective employees are requested to undergo a Sexual Conviction Record Check. Data collected will be used for recruitment purposes only.

How to Apply :

Suitably qualified and experienced individuals are invited to apply by sending

- a completed application form which is obtainable by downloading from <https://www.hkage.edu.hk/en/about-us/job-vacancies>
- a full resume stating **present and expected salary** and **availability**;
- a detailed cover letter (of not more than two pages) outlining key achievements and explaining why you are well qualified to meet the requirements of the relevant post.

Applications should be made in English and should clearly specify the position applied for with the job reference number on the envelope (top left). Completed applications should be sent to:

The Hong Kong Academy for Gifted Education, Room 401, Corporate Services Division, Sha Kok Estate, Shatin, New Territories, Hong Kong or email recruitment@hkage.edu.hk.

All information provided will be treated in the strictest confidence.

Review of applications will start as soon as possible and this recruitment exercise will continue until the post is filled. Candidates who are not invited for an interview within ten weeks from the closing date should regard their



applications as unsuccessful. All personal data will be kept for a period of 12 months from the application closing date.

Enquiry :

For further details, please visit the Academy website at <https://www.hkage.edu.hk> or contact Miss Siu at 3940 0122 or via email at recruitment@hkage.edu.hk.

The Academy reserves the right not to make an appointment for the posts advertised.

The HKAGE is a subvented non-governmental organisation, to advocate and provide support services for gifted students, teachers and parents.